

# Sales Assistant WANTED!

**Inbalance** is an energy tech startup based in Vilnius, which develops intelligent electric vehicle charging solutions for business and grid operators. The company designs, customizes, produces, and implements solutions that utilize existing electrical capacities and manages them through cloud-based software and controllers integrated in charging stations made by Inbalance team.

**Inbalance** core team has experience in lasers, space-tech, aviation, food technology startups & corporations. Now we are focused on creation of next-generation sustainable technology, which includes every aspect of the electric vehicles charging industry – from hardware manufacturing and implementation to software development. Join us!

## **In this position you will be responsible for:**

- Assisting team members in sales process
- Answering queries from customers
- Preparing sales presentations by compiling data, and developing presentation formats and materials
- Providing sales vs. projection results by preparing and forwarding sales tracking reports
- Maintaining customer databases by inputting customer profiles and updates

## **About you:**

- Critical thinking
- Selling skills
- Focused on details
- Written and verbal communication skills
- Strong English skills
- Proficient user of MS Office, Airtable

## **What we offer:**

- Salary: €1'200 - €1'900 gross (€800 - €1'200 net)
- Opportunity to join our stock options programme
- All the tech you need to do your job
- Opportunity to work remotely (up to need)

**Interested? Send us your CV to [join@inbalance.lt](mailto:join@inbalance.lt)**  
**Topic: Sales Assistant**