

Guidelines for Participants with Fewer Opportunities at ISM University of Management and Economics

Priorities of the Erasmus+ programme* seek to promote equal opportunities and access, inclusion, diversity, and fairness across all its actions. Organizations and the participants with fewer opportunities themselves are at the heart of these objectives and with these in mind, the programme puts mechanisms and resources at their disposal.

To increase the qualitative impact of inclusive approach actions and ensure equal opportunities to people with fewer opportunities ISM implements guidelines for additional funding.

Inclusion support

A person with fewer opportunities is a potential Erasmus+ programme participant whose personal, physical, mental or health-related conditions are such that his/her participation in the mobility action would not be possible without extra financial or other support.

Selection for mobility. After ISM selects students and/or staff with fewer opportunities, International Studies Office can apply for additional grant support to the National Agency www.spmf.lt in order to cover the supplementary costs for their participation in the mobility activities.

Who can apply for extra funding: students, graduates, doctoral students, administrative staff, academic staff.

Required documents: documents justifying the participant's diagnosis must be sent to International Studies Office as soon as possible after accepting selection results.

Documents have to validate requirements for additional costs for means and/or services depending on the nature of the illness and/or disability. The need for these expenses must be based on medical documents, i.e. the need for the means and/or services for which an additional grant is requested must be confirmed in an extract from medical documents issued by medical institution. Participant has to include the prices of the facilities and/or services in the country of the mobility.

ISM International Studies Office fills the application of National Agency and informs participants of the results.

Reports: after mobility period ends, participant must submit all the documents (copies of invoices, rental housing contracts, payment orders, etc.) to International Studies Office via email.

Fewer opportunity supports

ISM University of Management and Economics seeks inclusive approach, by supporting participants with limited ability to participate in Erasmus + mobility.

Implementation guidelines - Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy: <https://erasmus-plus.ec.europa.eu/document/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity-strategy>

Selection for mobility: after selection results are announced via my.ism system, students have to inform International Studies Office via email about their possibility to apply for top-up funding. After a staff member receives final decision to his/her email, they have to inform International Studies Office via email about his/her possibility to apply for top-up funding.

Who can apply for extra funding: students, graduates, doctoral students, administrative staff, academic staff.

Eligible students:

Are the ones who are receiving or are eligible to receive social incentive scholarship for low income young people and/or orphans, and/or young people from low income families, who, after assessing their income, have the right to receive financial social support in accordance with the procedure established by the law.

- Persons from low income families (parents and children, adoptive parents and adopted children and spouses are considered a family), i.e. i.e. receiving social financial support or submitting documents on family composition and income not exceeding 1 Monthly Minimal Wage (MMW) per family member per month. In cases where a person's brothers/sisters are adults, they are not included in the family composition when assessing the amount of MMW per person;
- in case the applicant is an orphan, documents on social financial support or documents on personal income not exceeding 2 MMW are submitted. In cases where the orphan has guardians (not adopted), the income of the guardians and their family members is not counted;

Persons applying for a social-incentive scholarship must submit the following documents:

- a certificate from the Social Support Department of the Municipal administration of the place of residence about the received financial social support or the following documents: a certificate about the composition of the family (parents (adoptive parents), children (adopted), brothers, sisters living with the person); a document confirming family and personal income - annual declaration of personal and family income for the calendar year, from the state tax inspectorate (if parents/adoptive parents/person is employed) or unemployment certificate. In the event that a person is assigned guardianship, the income of guardians and their family is not calculated and documents confirming their income are not required;

Are the ones who are are the students who are described at State Studies Foundation as eligible receivers for social scholarship <https://vsf.lrv.lt/lt/studentams/soc-stipendijos>. Also, a separate decision on inclusion in the fewer opportunities group can be taken by the Selection Committee based on the student's request.

Funding rules

Student long term mobility

Outgoing – 250€ (per month)
participants with
fewer
opportunities

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Inclusion support for staff

Eligible staff are those who are with physical, mental or health-related conditions.

In order to apply for additional grant support staff members need to contact International Studies Office by email and express his/her need. International Studies Office will apply to the National Agency in order to cover the supplementary costs for their participation in the mobility activities.

As regards the accompanying persons for staff with fewer opportunities, they are entitled to receive a contribution based on real costs.